

# Meeting Minutes

[Hutchinson ES]

Date: [January 22, 2020]

Time: [4:00 PM]

Location: [Oakhill Child, Family & Adolescent Center]

- I. Call to order:
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Shuanta Broadway	P
Parent/Guardian	Tanika Cole	A
Parent/Guardian	Dawn Felton	P
Parent/Guardian	Courtney Ogletree	A
Instructional Staff	Joni Johnston	P
Instructional Staff	Krystil Oliver	P
Instructional Staff	Kimberly Johnson	P
Community Member	(vacant)	
Community Member	Michael Hopkins	A
Swing Seat	Shereen Zimmerman	A
Student (High Schools)	N/A	

Quorum Established: [NO]

III. Action Items (ALL action items are postponed until February 11, 2020)

- a. Approval of Agenda
- b. Approval of Previous Minutes
- c. Nomination and Approval of Vacant Community Member Seat
- d. Nomination and Approval of GO Team Secretary
- e. Dates for GO Team Meetings (calendar)
  - i. February 11, 2020 @4:00 p.m. (Oakhill)
  - ii. March 10, 2020 @4:00 p.m. (Oakhill)
  - iii. May 5, 2020 @4:00 p.m. (Oakhill)

IV. Discussion Items

- a. GO TEAM Attendance/Removal
  - i. Parent, Ms. Courtney Ogletree has not attended one meeting
  - ii. Possibility of removing Dawn Felton from Parent Member and voting her in as Community Member; Possibility of voting Karen Rivera in as Parent Member

**b. GO TEAM Officers**

- i. GO Team Secretary - K. Oliver has agreed; nomination and approval will occur at the February 11<sup>th</sup> meeting

**c. Information Items**

- i. Principal's Report (**handout provided**)
  - 1. FY 2021 Budget – we are currently sitting at a deficit; We will have to be strategic and creative to ensure a balanced budget; Possibility of sharing the Enrichment Team
  - 2. Building Renovations – on-going, slated to complete Summer, 2020
  - 3. Awards:
    - a. Hutchinson ES is one of the South Atlanta Cluster's Beat the Odds Schools
    - b. Hutchinson ES named a Reward School
    - c. 2019 Georgia Milestones – increased proficiency at every grade level in all content areas
    - d. Hutchinson ES TOTY – semifinalist for the Atlanta Public Schools
    - e. Two students received 1<sup>st</sup> place at the Atlanta Public Schools Technology Fair for their digital project
    - f. One student representative advance to Round 3 of the Atlanta Public School's Spelling Bee
    - g. Dr. Broadway advanced to the third round of the TOP Award (Teach on Project, formerly Atlanta Families Award); \$7500 Award will be granted; \$3500 will be used to support robotics, K-2
  - 4. Continued partnership with Oak Hill
    - a. Hutchinson ES Winter Holiday Program
    - b. Atlanta Food Bank
    - c. Power My Learning (need to schedule date with Ms. Flynn)
  - 5. Continued Partnership with Delta Airlines
    - a. Winter Coat Drive
    - b. Eyeglasses for approximately 100 students
    - c. Delta Reading Buddies, twice a month
    - d. Robotics sponsor
  - 6. Continued Partnership with Northwestern Mutual Goodwin Wright; Donated \$800 in emergency giftcards for families in need

## Meeting Minutes

7. January 25, 2020 – Helen Ruffin Reading Bowl (Therrell High School)

8. Mr. Alvah Hardy - Facilities Manager for Atlanta Publics schools died unexpectedly; January 25, 2020: Celebration of Life

**V. Announcements & Next Steps**

- a. **Email the GO Team a copy of the Strategic Plan; Identify priorities to drive school budget for FY 2021**

**VI. Adjournment**

Members Approving:

Members Opposing:

Members Abstaining:

**ADJOURNED AT [4:40 PM]**

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**Minutes Taken By:** [Joni Johnston]

**Position:** [Secretary]

**Date Approved:** [Insert Date When Approved]